

Maintenance/Sanitation of Non-Food Contact Surfaces

Proper Installation/Maintenance/Sanitation of Rooms

Self-Inspection Checklist

11/10



Choosing the right layout for your business is important. Applications for new operating permits and permit renewals require the co-operation of a number of regulatory authorities. Local and/or provincial health agencies usually require the submission of building plans, seating capacity, fire permits, retail business and liquor licenses, and menu outlines if applicable. Other considerations include zoning restrictions and waste disposal. Check with your Public Health Unit and local regulatory authorities to make sure you are in compliance.

- Is the operation free from conditions that can interfere with a sanitary operation? _____
(excessive dust, foul odors, airborne microbes or chemicals, waste disposal units)
- Is the operation protected from contaminants such as water leaks, pest infestation, soil and waste? _____
(check all plumbing lines, storage and waste areas throughout the premises)
- Are floors, walls and ceilings constructed of impervious materials and light coloured? _____
(non-slip tile and coved at walls, plaster, sealed brick, stainless steel, non-porous, corrosion resistant materials)
- Is lighting bright enough to reveal dirt and stains in the workplace and can fixtures be easily cleaned? _____
(can you see that floor/wall coverings are free of visible dirt)
- Does the mechanical ventilation system meet local and provincial/territorial requirements? _____
- Does the sewage disposal system (drains) meet local or provincial/territorial requirements? _____
(adequate capacity, clean and free-flowing)
- Is all garbage in containers that are durable, leak proof, easy to clean and pest and waterproof? _____
(kept away from food, food contact surfaces and never carry through food-prep areas)
- Does your staff regularly clean all non-food contact surfaces and equipment? _____



For assistance contact Surety at: (905) 542-0055 * (800) 291-0019 * info@suretygroup.net * www.suretygroup.net